

**Union County Airport Authority  
Union County Airport  
760 Clymer Road  
Marysville, Ohio 43040**



**MEETING MINUTES**

January 9, 2024

The Union County Airport Authority held its regularly scheduled monthly meeting on Tuesday, January 9, 2024. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:12 pm by President Philip LaPointe. Members present were Mr. Ken Denman, Mr. Bob Chapman, Mr. Steve Koenig, Mr. Shaun Bailey, Mr. Bruce Rausch, and Mr. John Popio (Teams/phone). Guests present were Mr. Dave Gotschall and Mr. David Wall of Woolpert, Mr. David Lawrence, County Commissioner and Mr. David Holden, SkyVista.

Mr. Koenig motioned to accept the December minutes as presented. Mr. Chapman second. Motion passed. Mr. Rausch motioned to accept the \$6,234.70 funds needed for the January bills to date. Mr. Bailey second. Motion passed. A spreadsheet was shared with the board locating the four different meters for the AES bills. Some discussion was had about which meters connected to what. A motion was made to buy the Adobe Pro software by Mr. Bailey. Mr. Rausch second. Motion passed.

Mr. LaPointe asked Mrs. Godfrey about updating and renewing current board members with OAA. The Airport Director position will be posted soon on the OAA website and will have a link directly to the Union County career portal. Mr. LaPointe attended a City of Marysville council meeting where they approved the rezoning of existing from U-1 township to a planned unit development with ponds and will be approximately 2,000 feet east of the runway. There was discussion about the slope of the banks of the ponds to try and deter waterfowl, but also the safety of children.

Mr. Holden with SkyVista reported that they have tabled the repair of the gate camera as it is working currently. There are two lease delinquencies and he is working with Mr. Koenig to get them resolved. Mr. Holden reported that the Citation has not renewed their lease agreement, but a TBM maybe moving in. With the Citation no longer in the hangar, it made room for the snow brush to be inside. Mr. Holden reported that there is a leak in the roof in the 500s hangars. Will need to get a contractor out to take a look.

The following committee reports were given: Mr. Bailey reported that Mr. Holden and himself will be meeting with the lawyer next week to clarify the wording of the contract about which responsibilities are which i.e. Airport Director and Airport Manager. Mr. Rausch reported that the snow brush is greased and oiled and ready to go. Mr. Koenig reported that the EAA will have a Fly in each month and hoping to fly at least 30 kids at each. CAF has finalized their event schedule and will send out, which includes the Solar Eclipse Fly in on April 8. The AOBF 2024 Contract was sent to Bill with the county. Much discussion was had about the M.A.S.H. Charity (Military And Service Heros) using the Single Volume Hangar for monthly events. A resolution was proposed, but no second.

Mr. Gotschall and Mr. Wall reported from Woolpert (see attached). Master Plan was approved and accepted. The Title VI Plan (non-discrimination plan) will drafted by Mr. Koenig.

Under new business it was suggested to have a contractor come out to assess the airport for any immediate and future maintenance repairs that may need to be done, which includes a solution to keep

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birds out. There are pot holes over by the T-Hangars and Mr. Gotschall suggested to get them repaired during the building of the new T-Hangars as there will be extra dirt and asphalt.

Mr. Rausch motioned to adjourn the meeting at 5:13 pm. Mr. Chapman seconded. Motion passed. The next meeting will be on Tuesday, February 13, 2024 at the Union County Airport.

Respectfully Submitted,

Carrie Godfrey  
Secretary